

## 2021-2022 FEE SCHEDULE AND POLICY – NEW STUDENTS

### Course Fees

The course fees *include* Push-In Classroom Therapy, Pull-Out Group Therapy/Core Subject Groups, local field trips, internally conducted Extra-Curricular Activities (ECAs), external career elective courses (1 per semester) for Senior School students (previously an extra cost at \$1,500), Parent League membership, Yearbook, daily fruit snacks throughout the day, Fee Protection Insurance<sup>1</sup> (FPS), medical insurance, and GST.

This inclusive approach provides an excellent integrated and inter-disciplinary approach to support the students at Winstedt. It also provides more certainty around the total investment for your child's education during the course of the academic year.

2021-2022 Annual Fees					
Reception	Year 1	Year 2	Years 3 - 6	Years 7 - 9	Years 10 - 13
\$39,000	\$45,000	\$51,655	\$52,810	\$53,966	\$54,891

All fees are quoted in Singapore dollars and are inclusive of the prevailing rate of 7% Goods and Services Tax (GST).

One-Time Fee for New Students		
Enrolment Fee	\$7,600	<i>One-time</i> , non-refundable fee for new students and invoiced upon signing the Placement Letter. We do not charge an application fee for new students, and there is no enrolment fee for returning students.
Capital Levy	\$3,800	<i>One-time</i> , non-refundable fee for all new students that goes towards the ongoing investment and maintenance in our campus and physical facilities. There is no capital levy/building fee for returning students.

### Sibling Discount

A 25% discount in annual course fee is provided to the sibling of a Winstedt student. This means that one student is billed for the full course fee and the sibling receives the 25% discount. The 25% discount will be applied to the student with the lower course fee. The discount does not apply to the Enrolment Fee or Capital Levy if the sibling is a new student.

### Instalment Options

The Winstedt School offers three instalment options. Course fees can be paid: 1. Annually, 2. Semesterly, or 3. Termly. Parents will indicate their instalment option preference when signing the Placement Letter. If you need to discuss your instalment options, please let our Admissions Team know, or contact us at [finance@winstedt.edu.sg](mailto:finance@winstedt.edu.sg).

Annual Payment Option						
Payment Due	Reception	Year 1	Year 2	Years 3 - 6	Years 7 - 9	Years 10 - 13
Upon signing the Placement Letter	\$39,000	\$45,000	\$51,655	\$52,810	\$53,966	\$54,891

Semesterly Instalment Option							
Fee Period	Payment Due	Reception	Year 1	Year 2	Years 3 - 6	Years 7 - 9	Years 10 - 13

<sup>1</sup> The Fee Protection Scheme (FPS) serves to protect students' fees in the event that Winstedt is unable to continue operating due to insolvency, and/or regulatory closure. The Winstedt School has adopted LONPAC Insurance BHD as our insurance company and our students are protected under the insurance scheme. For more information on the Fee Protection Scheme, please visit Committee for Private Education (CPE) [website](http://www.cpe.gov.sg).



Semester 1	4 Jun <sup>2</sup>	\$19,500	\$22,500	\$25,827.50	\$26,405	\$26,983	\$27,445.50
Semester 2	15 Oct	\$19,500	\$22,500	\$25,827.50	\$26,405	\$26,983	\$27,445.50
Total		\$39,000	\$45,000	\$51,655	\$52,810	\$53,966	\$54,891

Termly Instalment Option							
Fee Period	Payment Due	Reception	Year 1	Year 2	Years 3 - 6	Years 7 - 9	Years 10 - 13
Term 1	4 Jun <sup>3</sup>	\$9,750	\$11,250	\$12,913.75	\$13,202.50	\$13,491.50	\$13,722.75
Term 2	2 Aug <sup>4</sup>	\$9,750	\$11,250	\$12,913.75	\$13,202.50	\$13,491.50	\$13,722.75
Term 3	15 Oct	\$9,750	\$11,250	\$12,913.75	\$13,202.50	\$13,491.50	\$13,722.75
Term 4	28 Jan	\$9,750	\$11,250	\$12,913.75	\$13,202.50	\$13,491.50	\$13,722.75
Total		\$39,000	\$45,000	\$51,655	\$52,810	\$53,966	\$54,891

### **Optional and Miscellaneous Charges**

Students from Year 4 are expected to bring a laptop with the Microsoft Office Suite installed and a battery life of at least 6 hours. *Externally* conducted ECAs, *overseas* and *holiday* camps/studios, school uniforms, bus transportation, and lunch are not included in the annual course fees.

### **Supplemental Learning Support and Individual Therapy Fees**

Some students are recommended for supplemental learning support (after-school) or individual therapy, above what is provided through the integrated therapy model included in the course fees. Supplemental therapy needs will be determined either during the admissions process or during the school year in partnership with the parents and classroom teachers.

Description	Fee* (Incl. GST)
Learning support session (after school, 1:1, Pair, Small Group targeted support)	\$60-\$150 p/h
1:1 Occupational/Speech and Language Therapy Session	\$200 p/h
Paired Occupational/Speech and Language Therapy Session	\$155 p/h
Full Therapy Assessment (Occupational, Speech and Language)	\$950
Specialised Assessment, Review or Re-Assessment (OT/SLT)	\$380
English as an Additional Language (EAL)	\$4,000 (Annual)
Educational Psychology Assessment (includes cognitive assessment)	\$1,700

\*These fees are subject to change p/h = per hour

### **Refunds of Course Fees**

Course fee refunds are available in accordance with the withdrawal notification dates (contained in the Student Contract) and the Refund Table below. The withdrawal notice must be given by completing the Withdrawal Form and submitting the Form to the Admissions Office. This notice must be received by the withdrawal deadline.

\*Please note that verbal, email and provisional withdrawals will not be accepted.

### **Enrolled for/during Semester 1 and withdrawing for Semester 1**

	Withdrawal Notice Provided		
	On or before 15 Apr	On or before 31 May	After 31 May
For students not returning for Semester 1 of the 2021-2022 academic year (Aug to Dec)	100% refund	50%	No refund

<sup>2</sup> Semester 1 Payment Due date is either 4 June or upon signing the placement letter if enrolled on or after 4 June.

<sup>3</sup> Term 1 Payment Due date is either 4 June or upon signing the placement letter if enrolled on or after 4 June.

<sup>4</sup> Term 2 Payment Due date is either 2 August or upon signing the placement letter if enrolled on or after 2 August.



### Enrolled for/during Semester 2 and withdrawing for Semester 2

Withdrawal Notice Provided			
	On or before 15 Oct	On or before 12 Nov	After 12 Nov
For students not returning for Semester 2 of the 2021-2022 academic year (Jan to Jun)	100% refund	50%	No refund

### Late Payment Charges

If fees or charges are not paid in full by the due date, a charge of \$200 will be imposed for each late payment notice issues by the Finance Office until the account is closed. The following interest charges will also be levied:

Number of Days Payment is Overdue	% Chargeable
15-30 days overdue	2%
More than 30 days overdue	4%

In the event any school fees are outstanding after *one month* from the due date, the School reserves the right to forfeit the student's placement and exclude the student from attending classes without further notice until the fees are paid. Failure to settle outstanding fees will result in the school not releasing the academic and school records of the student.

### Payment Options

All fees are assessed in Singapore dollars and all payments must be made in Singapore dollars. We accept cheque, Visa and MasterCard payments, and bank-to-bank or wire transfers.

Cheques should be made out to:	Mailing Address:
The Winstedt School Pte Ltd	1208 Upper Boon Keng Rd, Singapore, 387312
	Please write the <b>invoice number and your child's name</b> at the back of the cheque.

Bank-to-Bank or Wire Transfer Information	
<b>Bank:</b>	UOB Thomson Branch 251-253 Upper Thomson Singapore, 574376
<b>Account Name:</b>	The Winstedt School Pte Ltd
<b>Bank Code:</b>	7357
<b>Branch Code:</b>	007
<b>Account Number:</b>	314-304586-0
<b>Swift Code:</b>	UOVBSGSG

Visa or MasterCard Payments
Please register for a CardUp account ( <a href="https://cardup.co/users/sign_up">https://cardup.co/users/sign_up</a> ) to pay by Credit Card online. CardUp applies a 2.6% service charge.
Questions or concerns regarding fees or invoices, please contact <a href="mailto:finance@winstedt.edu.sg">finance@winstedt.edu.sg</a> .

